

# Osher Theater Guidelines: Academic Use



All Museum guidelines apply, and can be found at the following two links:

<https://bampfa.org/visit/visitor-policies>

<https://bampfa.org/visit/visitor-policies/additional-visitor-policies>

## Theater Guidelines for Classes

- Do not touch the screen and avoid any contact with the wall surrounding curtains.
- Do not set-up any equipment in the crossover/ADA section of the auditorium. Fire codes and ADA requirements prohibit the use of that area.
- Do not use any tape or affix any signage or items to the walls without Theater Manager or Projectionist supervision and approval.
- Do not tape down any wires or affix anything to the floor/carpet without Theater Manager, Security, or Projectionist supervision or approval.
- No food or drink is allowed in the theater. Water is permitted.
- If filming of any kind is taking place in the theater, cameras can be set-up in the seats, in the front row, or in the far back corner in the last row.

## Classroom Setup Details

- **Direct all Smart Podium Technical Questions and Requests to Campus ETS: 510-643-8637 or [etssupport@berkeley.edu](mailto:etssupport@berkeley.edu)**
- Lighting panel code is 2015. WALK-IN LECTERN is a good setting for lectures.
- Any wires removed from podium drawers must be returned to the appropriate drawer.
- For classes utilizing the classroom projector, **turn the projector off at the end of class.**
- Do not unplug anything from the lower region of the podium and stage.
- Do not remove or use anything from the closet next to the podium without the approval of BAMPFA staff.
- The Theater is not equipped with a dry-erase board or blackboard.
- ETS has supplied BAMPFA with 125 clipboards that are available to use. Contact Maria Cisneros ([mariac@berkeley.edu](mailto:mariac@berkeley.edu)) 1 week in advance to use the clipboards.

## ACCESSIBILITY:

The UC Berkeley Art Museum and Pacific Film Archive (BAMPFA) is wheelchair accessible. A wheelchair is available at the admissions desk for visitor use.

BAMPFA's theaters have disability companion seating and wheelchair locations with preferred viewing sightlines.

Assisted listening devices are available at the admissions desk for all film programs. The Barbro Osher Theater (BAMPFA's primary film theater) is equipped for closed captioning and audio description services when available. Please note that BAMPFA's film program presents many rare and rediscovered prints of movie classics, new and historic works by the world's great film directors, restored silent films, thematic retrospectives, and innovative works by today's film, video, and new-media artists. Many of these titles are not compliant with closed captioning and audio description services.

There are outlets placed throughout the audience seating and should any equipment need to be plugged in, direct all questions about placement to the Theater Manager who will work with the specific guest and equipment to find the best location to maintain the safety and security of the theater while accommodating all guest needs.

If you require equipment to access services, contact us in advance at [bampfa@berkeley.edu](mailto:bampfa@berkeley.edu).